

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

BOARD OF DIRECTORS MEETING

APPROVED MINUTES – October 28, 2021

A meeting of the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART) was held on Thursday October 28, 2021 at 2:13 PM. The meeting was held at 535 Griswold, Suite 600, Detroit, MI 48226 and via a digital public video conference.

ATTENDANCE

SMART Board of Directors:	Chairperson	Ms. Vicki Wolber
	Vice-Chairperson	Ms. Hilarie Chambers
		Mr. Abdul Haidous
		Mr. Royce Maniko
		Mr. Bret Rasegan
		Mr. John Paul Rea
Absent Board Members:		Mr. Khalil Rahal
SMART General Manager:		Mr. Dwight Ferrell
SMART Staff Present:		Mr. Brandon Adolph
		Ms. Melinda Arndt
		Mr. Fred Barbret
		Mr. Darren Beach
		Ms. Laura Bieniek
		Mr. Ryan Byrne
		Ms. Sabrina Clay
		Mr. Robert Cramer
		Ms. Laura Emerson
		Mr. Melvin Evans
		Ms. Beth Gibbons
		Mr. Dustin Hagfors
		Ms. Melissa Hightower
		Mr. Ian Holme
		Ms. Lynette Hurt
		Ms. Carol Jones
	Ms. Angie Kelley	
	Ms. Nichole Peters	
	Mr. Sean Riopelle	
	Ms. Lacey Shepard	
	Ms. Leeya Sutter	

Mr. Andy Thorner
Mr. Tony Vinson
Mr. Mark Watson
Ms. Patty Wailing
Mr. D'Andrae Whitley

Public Registered:

Passenger	Ms. Patty Fedewa
Passenger	Brother Cunningham
Passenger	Mr. Robert Pawlowski
Passenger	Mr. Thomas Yazback
Transit Riders United	Ms. Megan Owens

1. Call to Order

A) Pledge of Allegiance

2. Roll Call

Present: Chairperson Ms. Vicki Wolber, Vice-Chairperson Ms. Hilarie Chambers, Mr. Abdul Haidous, Mr. Bret Rasegan, and Mr. John Paul Rea, Mr. Royce Maniko

Absent: Mr. Khalil Rahal

A quorum was present.

3. Public Notice and Rules of Order

The Secretary read the Public Notice and Rules of Order into the record.

4. Adoption of Agenda

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, to approve the Agenda for the October 28, 2021 Board meeting.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

5. Appointment of Officers to the SMART Board of Directors

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, to appoint Ms. Vickie Wolber, Macomb County as SMART's Board Chairperson and Ms. Hilarie Chambers as SMART's Board Vice-Chairperson.

DISCUSSION

None

VOTE: THE MOTION CARRIED.

6. Minutes

A. Board Meeting Minutes for September 28, 2021

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Bret Rasegan, to approve the Board meeting minutes for September 28, 2021.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

7. Public Participation

Chairperson Ms. Vickie Wolber declared the meeting open for Public Participation.

➤ Ms. Patty Fedewa – Passenger

DISCUSSION:

- SMART's driver shortage.
- SMART Board members and staff should not receive parking passes and take the bus to the board meetings.

➤ Mr. Robert Pawlowski - Passenger

DISCUSSION:

- Requested additional articulated busses on the FAST routes.
- Information panels are missing for Routes 140 and 160.
- Thanked SMART for the public outreach for Metro Express.

➤ **Mr. Thomas Yazback** – Passenger

DISCUSSION:

- SMART buses are passing passengers, FLEX buses should be available when this occurs.
- Troy Flex service should be extended to Royal Oak, specifically on weekends when Route 430 is not available to connect Troy Flex to the Royal Oak Transit Center and associated weekend route transfers.

➤ **Brother Cunningham** – Passenger

DISCUSSION:

- Provide a sign at the Woodward and Manchester location to say the bus stop was moved one block.
- Requested FAST service stop at Woodward and Six Mile.
- Install additional bus shelters for the winter.
- Utilize SMART's bus audio system and bus wraps to advertise employment.
- Add Wi-Fi service to the buses.
- Utilize Plexiglass instead of glass for the bus shelters.
- Provide Porta Potties for passengers and drivers.

8. Chairperson's Report

DISCUSSION:

Chairperson Wolber thanked Mr. Ferrell and Mr. Cramer for meeting with her to review the board book and discuss opportunities for SMART. She also thanked Mr. Ferrell, Mr. Cramer and Mr. Fred Barbret for meeting with Macomb County Executives to discuss the upcoming mileage.

9. Staff Reports

A. General Manager & Deputy General Manager Report

DISCUSSION:

- Improving SMART Board Meetings
- Electric Bus Update
- Small Bus/Community Scheduling & Dispatch
- SMART Flex Data, Survey & Marketing
- Preview of Future KPI Reporting
- O/T Information
- Hiring Efforts Update

10. New Business

A. Resolution: Engagement Survey

MOTION: Moved by Mr. John Paul Rea, seconded by Ms. Vicki Wolber, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve the Engagement Survey.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

B. Resolution: Authorization to Award a Contract for General Advertising Services

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve a three year contract in the amount of \$1,500,000.00 with 2-1 year renewal options subsequent amounts of \$500,000.00 and \$500,000.00 for General Advertising Services to The Berline Group. The total contract amount is \$2,500,000.00.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

C. Resolution: Authorization for Purchase Order Change Action (POCA) #1 Rytec Door Parts

MOTION: Moved by Mr. John Paul Rea, seconded by Mr. Royce Maniko, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve POCA #1 in the amount of \$55,000.00 to KVM Door System, Inc.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

D. Resolution: Authorization to Execute Michigan Department of Transportation (MDOT) master Agreement Contract No. 2022-0138 and Project Authorizations and Amendments for State Fiscal years 2022-2025

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. Bret Rasegan, that the General Manager of SMART is authorized and directed to execute on behalf of SMART all such Project Authorizations with MDOT for passenger transportation related services for the Agreement period.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

E. Resolution: Authorization to Participate in MDOT's USDOT Grant Application for Surface Transportation System Funding Alternatives Grant Program (STSFA)

MOTION: Moved by Mr. Bret Rasegan, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to approve participation, including specified in-kind contributions, in the MDOT grant application for USDOT Grant Application for Surface Transportation System Funding Alternatives Grant Program

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

F. Resolution: Authorization to Award a Six-Month Interim Contract for Bus Tire Lease and Tire Related Services

MOTION: Moved by Mr. Royce Maniko, seconded by Mr. Abdul Haidous, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to Award an Interim Contract to Michelin North America, Inc. for Tire Lease and Tire Related Services starting November 1, 2021 through April 30, 2022 for an amount of \$351,000.00. All pricing, terms and condition are based on the current and the service shall remain unchanged.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

G. Resolution: Authorization to Award a Three-Month Interim Contract for Wide Area Network

MOTION: Moved by Mr. Abdul Haidous, seconded by Mr. John Paul Rea, that the Suburban Mobility Authority for Regional Transportation is hereby authorized to Award an Interim Contract to Crown Castle Fiber for Wide Area Network starting November 1, 2021 through February 28, 2022 for an amount of \$24,000. All pricing, terms and conditions are based on the current contract and the service shall remain unchanged.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

H. Resolution: Pay Equity Adjustment for Deputy General Manager

MOTION: Moved by Mr. Bret Reagan, seconded by Mr. John Paul Rea, that the Board of Directors of the Suburban Mobility Authority for Regional Transportation (SMART), hereby authorizes a pay equity adjustment of \$27,559.99 for the Deputy General Manager.

DISCUSSION:

None

VOTE: THE MOTION CARRIED.

11. Board Member Business

DISCUSSION:

Mr. Maniko stated the importance of SMART being a member of the American Public Transportation Authority (APTA). Mr. Ferrell informed the board staff will be attending the APTA conference.

Adjournment

There being no further business to come before the Board, upon motion made by Mr. Bret Rasegan, seconded by Mr. John Paul Rea, and unanimously carried, the meeting adjourned at 4:09 PM.

Respectfully submitted,

Tiffany Martin-Patterson

Tiffany Martin-Patterson
Secretary to the Board of Directors

